



# AUSTIN COLLEGE POLICE DEPARTMENT

## Full/Part-Time Police Officer Position

- **Reports To:** Police Sergeant or Chief
- **Level:** Minimum: High school diploma or general education degree (GED). Minimum of 1-2 years of peace officer related experience. LICENSE or CERTIFICATION • Must hold a valid Texas Commission on Law Enforcement (TCOLE) Basic Peace Officer Certification upon date of employment.
- **Amount of Travel Required:** None
- **Work Schedule:** 40 hour week, shift work and schedule may vary, 12 Month Positions
- **POSITION SUMMARY:** Provides for the safety and security of all members of and visitors to the Austin College campus and campus facilities by maintaining order, responding to emergencies, protecting people and property, enforcing laws and college policies, and promoting excellent community relations.
- **ESSENTIAL FUNCTIONS** (Duties and Responsibilities): To fully meet job expectations, the incumbent must perform each function in a fully acceptable manner. Patrols the property of Austin College by means of foot, bike, golf cart or vehicle to preserve the peace by use of all lawful means. Enforces all Austin College rules and regulations, city ordinances, and State and Federal laws. Community Policing and Initiates contacts and or arrests of persons in violation of law, in accordance with all State and Federal laws, city ordinances, and Austin College rules and regulations.

Please send a letter of interest, resume and a completed/signed job application to [jobs@austincollege.edu](mailto:jobs@austincollege.edu) or contact Austin College HR Department at 903-813-2000